

FUEL FACILITIES/AIRCRAFT REFUELING AT THE BRANTFORD MUNICIPAL AIRPORT

1. Approval of the Brantford Airport Board is required prior to commencement of operation of any refueling facility. Commencing January 1, 1997, operators of refueling facilities at the Brantford Airport will require a permit from the Brantford Airport Board. This permit will be subject to annual review. Any infraction of the policy governing refueling facilities may lead to cancellation of the permit;
2. One fuel bowser for AVGAS and one bowser for JET fuel are permitted;
3. All fuel tank installations must meet Federal, Provincial, Municipal and Technical Standards & Safety Authority (TSSA) regulations/codes/standards. A copy of the approvals must be filed with the Manager of Corporate Properties, City of Brantford;
4. All refueling must take place in open areas as prescribed by the Fuels Safety Branch of the Technical Standards Division of the Ministry of Consumer and Commercial Relations TSSA regulations;
5. All above ground refueling installations must have proper containment as prescribed by the Fuels Safety Branch of the Technical Standards Division of the Ministry of Consumer and Commercial Relations TSSA regulations;
6. Absolutely no refueling is allowed in any of the aircraft hangars;
7. All personnel operating refueling trucks or dispensing fuel must be qualified in liquid fuels handling as prescribed by the Fuels Safety Branch of the Technical Standards Division of the Ministry of Consumer and Commercial Relations TSSA regulations;
8. All relevant legislation – Federal, Provincial and Municipal relating to fuel handling, must be complied with;
9. The operator must maintain an Auto insurance policy without an exclusion of Airport use in a minimum amount of \$5 million, Product Liability without Airport exclusion and General Commercial Liability Policy in a minimum amount of \$5 million, and an Environmental Sudden and Accidental Policy in the amount of \$2 million, and the City of Brantford must be added to the policy as an “also insured.” A copy of the endorsement must be filed with the City of Brantford prior

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- to refueling operations being commenced. The City must be in possession of a current endorsement verifying that insurance coverage is being maintained;
10. Refueling of bowsers must take place in open areas as prescribed by the Fuels Safety Branch of the Technical Standards Division of the Ministry of Consumer and Commercial Relations TSSA regulations;
 11. Fuel suppliers and dispensing agents must keep on site and make available to operators relevant operating manuals;
 12. Copies of current TSSA licenses, insurance certificates and operator certifications shall be made available to the City of Brantford Manager of Corporate Properties upon request;
 13. There is a 4-cent per litre surcharge on all fuel dispensed payable to the City of Brantford. Payments are to be made quarterly; amount to be reviewed annually and amended if necessary in the City's Fees and Charges Bylaw;
 14. All refueling bowsers and/or on-site fuel tanks shall have suitable portable containment equipment available to contain any fuel spillage as a result of equipment failure as prescribed by the Fuels Safety Branch of the Technical Standards Division of the Ministry of Consumer and Commercial Relations TSSA regulations;
 15. The operator must report any spill of unusual quantity or character to the Spill Action Centre (SAP) immediately at 1-800-268-6060. Any fuel spillage shall be reported to the Airport Manager and an assessment will be made for any environmental impact. This shall be reported to the Manager of Corporate Properties, who in turn will notify the Airport Board as soon as possible;
 16. A review of Airport Policy No. 3: Fuel Facilities/Aircraft Refueling is to be conducted annually.